

Proof of Loss

INSURED DETAILS

Name	
Phone	
Email	

Policy Number	
Repair Facility	
Odometer	

CLAIM DETAILS

Date of Loss	
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Primary Claim Number	
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Please describe the loss event (including police file number, if applicable):

TOTAL LOSS

If your vehicle is a total loss, complete this section of the proof of loss form.

Cause of Loss	
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- Collision at fault Comprehensive (i.e Theft, Vandalism)
 Collision not at fault

Required Documents Checklist:

- Primary Insurance Papers Total Loss Settlement Cheque Payment Receipt (Rental Invoice) Bill of Sale (Loss Vehicle)
 Loss Adjustors Total Loss Evaluation Rental Vehicle Invoice Loan Status Letter Bill of Sale (Replacement Vehicle)

PARTIAL LOSS

If your vehicle is being repaired, complete this section of the proof of loss form.

Cause of Loss	
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- Collision at fault Comprehensive (i.e Theft, Vandalism)
 Collision not at fault

Required Documents Checklist:

- Primary Insurance Papers Body Shop and Parts Supplier Invoice Payment Receipt (Deductible) Payment Receipt (Rental Invoice)
 Repair Order Rental Vehicle Invoice

KEY FOB REPLACEMENT

If you are making a claim for a lost or stolen key fob, we require the following documents:

- Dealership Invoice Payment Receipt

You must notify us of your claim within 30 days from the date of loss, or before repairs or replacement are made. Please submit this completed form and any required documents within 90 days of the date of loss. Failure to do so may result in the denial of coverage. By signing below you confirm that all information contained within this form or any required documents are true to the best of your knowledge.

Name (printed): _____

Signature: _____

Date: _____